

Volunteer Role Description



Role Title	Day Hospice Volunteer
Role Location	The Myton Hospices: Coventry, Rugby & Warwick
Role Days/Hours	Coventry Myton Hospice; Monday, Tuesday, Wednesday & Friday Rugby Myton Hospice; Tuesday, Wednesday, Thursday & Friday Warwick Myton Hospice; Monday, Tuesday, Thursday & Friday Shift times; 9.30am – 12.30pm & 12.30pm – 3.00pm or whole day shift
Responsible To	Day Hospice Sister

The Myton Hospices – Enhancing lives, empowering people

At Myton we believe that everyone matters for every single moment of their life and that treating patients with dignity and respect is more important than meeting targets. We passionately believe that the final part of someone's life is as important as the beginning. We also know that making someone feel better is not just about medicine – sometimes holding someone's hand or taking the time to listen to their fears makes the greatest difference – if someone you love was dying isn't that what you would want for them?

In the last 12 months, we have worked with and supported over 2,300 patients and their families across Coventry and Warwickshire. This is in our hospices, via our patient and family support services and in the community through Myton at Home. We have to raise over £8 million each year to continue providing our care. Volunteers play a vital role in the services that we are able to offer – they are highly valued and we just couldn't operate without them!

Our Values:

- ☆ **One Myton**, one team, one goal – delivering holistic care
- ☆ **Professional** in all we do
- ☆ **Respect** and dignity for all
- ☆ **Value** every individual and ourselves

The Volunteering Opportunity – How you can make a difference

Day Hospice volunteers are at the forefront of this essential patient service. They provide vital support to the nursing staff, and facilitate a welcoming and comfortable environment; helping patients to relax, socialise and enjoy their day. A team of two – three volunteers work together on each shift.

Key Duties – What your role will involve

During the shift, volunteers will be asked to:

- ☆ Be available for a pre-shift briefing from the nursing staff – discuss any special needs of patients and the day's proposed programme
- ☆ Greet patients as they arrive and help them to get settled – make them feel welcome by engaging in conversation
- ☆ Help to welcome and integrate new patients by 'showing them the ropes'



The time that you give as a volunteer will make a huge difference...



- ☆ Serve refreshments throughout the day as required e.g. toast on arrival, hot and cold drinks service
- ☆ Set the tables, help serve patient lunches (pre-prepared) and clear away afterwards
- ☆ Keep the kitchen area clean and tidy throughout the day, including use of the dishwasher (training provided)
- ☆ Encourage patient involvement in social and recreational activities and assist the person in participating in these e.g. quiz, dominos
- ☆ Share information with the nursing staff relating to the patients wellbeing
- ☆ Act as a 'buddy' for new volunteers, familiarising them with the daily routine and local procedures

An enhanced Disclosure & Barring check will be required for this volunteer role.

Skills & Qualities – Will the role suit me? Yes, if you are...

- ☆ Enthusiastic and cheerful with a positive attitude
- ☆ Reliable and trustworthy
- ☆ Respectful of confidentiality (this is essential)
- ☆ A social person who enjoys interacting with others
- ☆ Flexible to change
- ☆ Respectful of others and their diversity
- ☆ Passionate about helping families in your local community

Benefits – What can Myton offer me as a volunteer?

- ☆ The opportunity to make a difference to people at a difficult time in their lives
- ☆ The chance to support your local community
- ☆ An opportunity to develop new skills and experiences
- ☆ A chance to meet new people
- ☆ Reimbursement of your travel expenses within the boundaries of Coventry & Warwickshire



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