

Job Description

Role Title: Volunteer Tin Collector

Reporting to: Collection Tin Co-ordinator

Location: Coventry & Warwickshire

Hours: Flexible according to your availability

Induction: Volunteers will receive an induction & role training

About this role

Static collection tins are located throughout Coventry & Warwickshire in local businesses and are a significant sustainable source of funds for the charity. We are looking for volunteers to assist with emptying collection tins from shops and businesses and if possible locate places for additional tins. The role is flexible based on how large an area you would like to cover.

Duties may include:

- Emptying full collection tins and returning cash collected to an agreed location on generally a quarterly basis
- Planning a suitable route for collecting within your pre agreed allocated tin round
- Calling businesses to find out if they need a tin emptying
- Placing tins in new locations whenever possible to help us increase income & awareness
- Add any relevant detail (e.g. change of name, address etc.) as per administration process ensuring records are kept up to date

About you

We are looking for someone who is passionate about the work of the Myton Hospices Charity and has:

- A friendly & engaging attitude
- Excellent interpersonal skills
- Energy and enthusiasm
- Basic administration, numeracy and literacy skills
- Good communication skills both written and verbal
- Knowledge of your local area is an advantage
- Ability to drive and access to a car is an advantage

Training will be provided for technical aspects of the role.

What we offer

In return for your invaluable support as a Myton Hospices volunteer you will benefit from:

- Meeting new people and building new friendships within the community.
- Other volunteering opportunities
- Learning new skills and gaining valuable experience
- Satisfaction of knowing that you are making a vital difference to our work
- Reasonable out of pocket expenses incurred as a result of your volunteering role in accordance with the Myton Hospices expenses Policy.

About Myton Hospices

At The Myton Hospices we believe that everyone matters for every single moment of their life and we focus on enhancing life when cure is no longer an option. We are leaders in compassionate end of life care; our work centres on patient wellbeing and involving them in decisions about their care. Perhaps most importantly, we give our patients more quality time with their loved ones.

Every year we support thousands of patients and their families across Coventry and Warwickshire. This is in our three hospices, via our patient & family support services, and in the community through Myton at Home.

Volunteers play a vital role in the services that we are able to offer – they are highly valued and we just couldn't operate without them!

Our Values:

One Myton, one team, one goal – delivering holistic care

Professional in all we do

Respect and dignity for all

Value every individual and ourselves

Would you like to join our team of Myton volunteers?

If you are interested in volunteering for Myton, please register your interest at mytonhospice.org/volunteering

To find out more about being a Myton volunteer email volunteering.dept@mytonhospice.org