

Volunteer Role Description



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| Role Title | Lottery Collector |
| Role Location | Various Locations (door to door) |
| Role Days/Hours | Flexible (depending on collection requirements) |
| Responsible To | Chris Godber, Lottery Manager |

The Myton Hospices – Enhancing lives, empowering people

At Myton we believe that everyone matters for every single moment of their life and that treating patients with dignity and respect is more important than meeting targets. We passionately believe that the final part of someone's life is as important as the beginning. We also know that making someone feel better is not just about medicine – sometimes holding someone's hand or taking the time to listen to their fears makes the greatest difference – if someone you love was dying isn't that what you would want for them?

Last year we supported more than 1,800 people and their families, in our three hospices, via our patient and family support services, and in the community through Myton at Home. We have to raise £9.2 million this year to continue providing our care. Volunteers play a vital role in the services that we are able to offer – they are highly valued and we just couldn't operate without them!

Our Values:

- ☆ **One Myton**, one team, one goal – delivering holistic care
- ☆ **Professional** in all we do
- ☆ **Respect** and dignity for all
- ☆ **Value** every individual and ourselves

The Volunteering Opportunity – How you can make a difference

We have the single largest hospice lottery in the UK and the income from the lottery now pays for care of 1 in 4 of our patients. Most lottery members pay by direct debit but we have around 3000 members who prefer to pay by cash and for this reason we rely on our volunteer collectors to pick up the lottery money on a five weekly basis or when required. Your help with this means our lottery sales team can focus on recruiting new lottery members to ensure our membership and income increases. We also offer a small percentage of Commission to cover any fuel costs if required.

Key Duties – What your role will involve

- ☆ Collecting subscriptions from current lottery members on a five weekly basis or when required.
- ☆ Filling in collection round sheets and ensuring all money collected balances.



The time that you give as a volunteer will make a huge difference...



- ☆ Banking of the money and ensuring round sheets are delivered to the hospice or posted to the lottery department on time for the next draw.

Skills & Qualities – Will the role suit me? Yes, if you are...

- ☆ Well organised and able to work on your own initiative.
- ☆ Are enthusiastic and cheerful with a positive attitude, and are happy to carry out the duties outlined.
- ☆ Have a basic knowledge of data protection.
- ☆ Numerate.
- ☆ Respectful of others and their diversity.
- ☆ Passionate about helping families in your local community.

Benefits – What can Myton offer me as a volunteer?

- ☆ An opportunity to make a difference and support your local community and be part of growing our pool of Lottery players.
- ☆ The opportunity to gain experience and new skills to add to your CV.
- ☆ A reference that can be used for other volunteering or employment opportunities.
- ☆ Reimbursement of your travel expenses within the boundaries of Coventry & Warwickshire.



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