

Person Specification



Job Title: Lottery Fundraiser

Department: Income Generation

Location: Home based

Responsible to: Lottery & Commercial Operations Manager

| Attributes | Essential | Desirable |
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| Educational / Professional Qualifications | | Basic school education |
| Previous Experience | Good customer service Interacting with members of the public face to face or via telephone Previous face to face experience for regular giving | Door to door sales Sales in retail outlets Fundraising |
| Skills and Attributes | Good oral and written communication skills Organised Able to manage a very busy workload Flexible Able to work independently and as part of a team Creative Basic IT skills Resilient Self-motivated | Proficient in Excel and Microsoft Office |

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| Other | Full, clean UK driving licence | |