

Volunteer Role Description



Role Title	Estates Maintenance (DIY) Volunteer
Role Location	Warwick Myton Hospice & Coventry Myton Hospice
Role Days/Hours	Flexible days and times to suit availability. Ideally 1 day per week but half day would be considered
Responsible To	Estates Team Leader

The Myton Hospices – About us

At The Myton Hospices we believe that everyone matters for every single moment of their life; we focus on enhancing life when cure is no longer an option. We are not just about end of life care, we are here to support patients and their loved ones right from the moment they are diagnosed.

We have three hospices in Coventry, Rugby and Warwick, and have the only Hospice Inpatient beds in Coventry and Warwickshire. We care for people living with a wide range of terminal illnesses including Respiratory, Heart & Neurological conditions, Cancer and Organ failure.

We are a charity and we have to raise £10.5 million of the £13.25 million we need this year to continue providing our services free of charge. Just 20% of our funding comes from the NHS. We rely on donations and support from our local communities.

Last year, we supported over 1,700 people and their families, in our hospices, via our patient & family support services, and in the community through Myton at Home.





As we look to the future we aim to make sure that everyone who needs our services is able to access them and we want to reach out to people earlier in their illness, to be alongside them from diagnosis to death. We want to help people to live well for longer with a terminal illness and make the most of the precious time that they have.

Our ability to raise vital funds has been significantly impacted by the pandemic and we need support to build income back up to pre-Covid levels.

There are lots of ways you can support Myton, including; playing our lottery, shopping or donating goods at one of our 23 shops, organising your own fundraising, leaving a gift in your Will, making a donation or taking part in an event.

We have around 300 staff and over 800 volunteers – our work wouldn't be possible without them! We are always looking for people to join our team of staff and volunteers in a wide range of roles across our hospices, shops and in the community.

Our Values:

-  **One Myton**, one team, one goal – delivering holistic care
-  **Professional** in all we do
-  **Respect** and dignity for all
-  **Value** every individual and ourselves



The time that you give as a volunteer will make a huge difference...



The Volunteering Opportunity – How you can make a difference

Do you have good DIY Skills, then become a volunteer , working alongside our estates team to help maintain our buildings to a high standard in order to comply with care quality commission, infection control and many other standards/ regulations.

Key Duties – What your role will involve

Property Maintenance

- ✎ Minor repairs to buildings, fixtures and fittings
- ✎ Repairs to garden furniture and fencing
- ✎ Assist with painting and decorating programme
- ✎ Carry out routine planned preventative maintenance tasks (e.g. tap flushing, empty recycle bins, meter readings)

Public Engagement

- ✎ Engage in conversations with patients, families or carers to encourage interest in the property and grounds
- ✎ Engage with visiting corporate or community volunteers and facilitate a positive working relationship

Health & Safety

- ✎ Ensure compliance with hospice wide health and safety regulations and training where relevant
- ✎ Follow relevant risk assessments in place
- ✎ Ensure the safety of all visitors e.g. be conscious of equipment position and location at all times to avoid accidents
- ✎ Report any hazards to a member of the estates team.

Skills & Qualities – Will the role suit me? Yes, if you have...

- ✎ An enjoyment, passion and enthusiasm for property and maintenance
- ✎ Knowledge of basic ground keeping and property maintenance with some experience of using associated tools and equipment
- ✎ A willingness to attend training when required
- ✎ The ability to recognise limitations and work within set boundaries
- ✎ A basic understanding of confidentiality
- ✎ Respect for others and their diversity
- ✎ A passion about helping families in your local community.

Benefits – What can Myton offer me as a volunteer?

- ✎ An opportunity to develop new skills related to property maintenance
- ✎ A chance to support your local hospice and make a real difference to the patient and visitor experience
- ✎ A reference for future employment (if required)
- ✎ Reimbursement of your travel expenses within the boundaries of Coventry & Warwickshire.



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Requirements – *What will you need to provide?*

 A Standard DBS check will be required for successful recruitment to this role



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