

DEPUTY WARD MANAGER

- Location: Warwick
- Status: Permanent, part time (30 hours per week)
- Salary: £41,932 FTE, £33,545 pro rata
- Closing Date: 30th July 2025

About the role

An opportunity has arisen for a Deputy Ward Manager in our Warwick Inpatient Unit. This post will ensure there is close communication across the Myton at Home and Inpatient teams, providing support across the community and inpatient setting as needed and work closely with the Deputy manager in Myton at home

This could be the role for you if you are an experienced Registered Nurse looking to stretch and develop yourself.

Alongside deputising for and supporting the Ward Manager with leading the nursing team, you'll also need to foster an atmosphere that reflects our philosophy and approach.

Your role will include:

- Acting as a role model, providing guidance, and leading by example
- Ensuring an effective clinical learning environment, identifying staff learning needs, and promoting a culture of learning
- Supporting the Ward Manager with managing team members, including appraisals, performance management and absence management
- Participating in the recruitment and induction of staff members and volunteers
- Assessing, planning, implementing, evaluating and monitoring care to ensure high standards, and taking action if standards are not met
- Ensuring effective, efficient utilisation of time, people and resources through delegating tasks to appropriate staff members, supporting staff development, prudent stock control, and involvement in admission and discharge
- Participating in both the off-duty roster and the senior staff on-call rota

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About you

We are looking for a Registered Nurse with:

- Current NMC registration and a degree/diploma-level nursing qualification
- An assessing, mentoring or teaching qualification
- Evidence of relevant continuing professional development
- Experience of leading a multidisciplinary team and mentoring/supervising nursing staff
- Awareness of and experience of participating in audits, research and clinical governance
- Interpersonal skills including verbal and written communication

We are committed to building an inclusive workplace and encourage everyone to bring their true selves to work. However you identify, and whatever background you bring with you, we welcome you to apply. If there are any adjustments that would help improve your experience with Myton, we encourage you to share this with us.

We particularly welcome applications from people with disabilities and from ethnic minorities, who are currently under-represented in our hospices. We also believe our interview process should be inclusive and transparent. If there is anything missing, or a way we can improve, please do let us know.

How to apply

For an informal conversation about the role, please contact: Emma Morgan (Emma.Morgan@mytonhospice.org)

Please complete an Expression of Interest and return to recruitment@mytonhospice.org or on paper to the HR office in Coventry or Warwick.

We now share interview questions with all candidates in advance, to help reduce nerves and enable you to truly show your best abilities. You are also welcome to bring any notes with you to your interview, if you would find this helpful.

If you have any questions about the application process, including about support or adjustments, please contact the HR team: recruitment@mytonhospice.org / 0403.

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